

# CAMP QUARRYLEDGE

BUSINESS OFFICE  
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Oswego, Illinois 60543  
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Community  
of Christ

CAMP QUARRYLEDGE  
1626 Rt. 31  
Oswego, Illinois 60543  
(630) 554-8324

## INFORMATION REGARDING THE USAGE OF CAMP QUARRYLEDGE

The actual contract is to be completed, signed and returned to the Business Office within 14 days of receipt.

The following organization submits the following information regarding their possible rental of Camp Quarryledge:

Organization:

Applicant/Title:

Name \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Type of Activity \_\_\_\_\_

To use the following facilities at Camp Quarryledge: Yes\_\_\_ No\_\_\_ ALL \_\_\_

Yes\_\_\_ No\_\_\_ Kitchen

Yes\_\_\_ No\_\_\_ Dining Hall

Yes\_\_\_ No\_\_\_ Dorm

Yes\_\_\_ No\_\_\_ Picnic Area

Yes\_\_\_ No\_\_\_ Trailer Park

Yes\_\_\_ No\_\_\_ Tent areas

Yes\_\_\_ No\_\_\_ Volleyball Court

Yes\_\_\_ No\_\_\_ Classrooms

Yes\_\_\_ No\_\_\_ Other \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_  
Date Arriving Time Date Leaving Time

Approximate number of people in your group: \_\_\_\_\_ Ranging in age from \_\_\_\_\_ to \_\_\_\_\_

**INFORMATION SUPPLIED TO GROUPS THAT ARE INTERESTED IN RENTING THESE CAMPGROUNDS.**  
**A COPY OF THE CAMP QUARRYLEDGE RULES IS ATTACHED.**

### **FEES, DEPOSIT, DAMAGE AND CANCELLATION**

The user agrees to pay the Quarryledge Board the fees which apply to the size of the group and for the facilities being used.

- A copy of the current fee schedule is included with this contract.
- Rental fee does not include use of sports equipment.

### **A Security Deposit of \$250.00 is required when submitting the contract.**

- Make checks payable to: Community of Christ.
  - This deposit is 90% refundable if canceled more than 30 days before scheduled activity.
  - The User agrees to pay any repair or replacement charge necessitated by the malicious act of any participant, normal wear and tear excepted.
  - The cost of any damage will be deducted from the Security Deposit with the balance being applied toward the User Fees. If damage costs exceed the deposit amount, the user will be charged the additional amount.
- Cancellation may be made by phone to the Business Office but must be confirmed in writing before the Security Deposit will be returned.

**INSURANCE**

Lessee agrees to provide health and accident insurance for all participants in this activity while at the Campgrounds. In addition, any Lessee which is not an affiliate of or officially sponsored by the Community of Christ agrees to provide a certificate of insurance evidencing General Liability Insurance with limits of \$1,000,000 per occurrence and \$2,000,000 aggregate covering Bodily Injury, Property Damage, Personal Injury, Advertising Injury, Products/Completed Operations and limits of \$5,000 for Medical Injury; Automobile Liability Insurance: \$1,000,000 Combined Single Limit - Bodily Injury and Premises Damage For Injuries To Person Or Persons if group utilizes automobiles, vans or buses in their operations; and Sexual Abuse/Molestation Liability limits of \$1,000,000 General Aggregate – Per Occurrence. The certificates shall name Camp Quarryledge Campground and Community of Christ as additional named insured's. The certificate should be provided to Lessor no later than fourteen (14) days prior to the event date.

**USER ALSO AGREES**

- User shall furnish its own cooks (Note. Cook must hold a current Food Handler's license from the State of Illinois), first aid supplies, bedding and clean-up crews. User shall also furnish its own health officer and (if pool is to be used)water safety instructor.
- User shall not remove furnishings, including beds or mattresses, from the facilities except under the direction of the caretaker.
- In order to avoid the assessment of extra maintenance fees, User agrees to complete the following clean-up procedures pertaining to the areas used during the activity prior to vacating the premises:

- Clean kitchen and mop kitchen floor
- Sweep and mop dining hall
- Sweep and vacuum upstairs lodge rooms and downstairs multi-purpose area
- Clean all bathrooms
- Sweep out all cabins
- Empty all trash into outside dumpster
- Sweep grounds for all trash

\_\_\_\_\_  
USER SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE OF

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY      STATE      ZIP

\_\_\_\_\_  
TELEPHONE (include area code)

# RULES FOR USE OF CAMP QUARRYLEDGE

1. A written contract from the Camp Quarryledge Board is required for the use of the campgrounds.
2. Each group must have an adult leader in charge. A minimum of one adult for every ten youth is required.
3. Upon arriving at the camp, "check in" with the Camp Quarryledge representative.
4. Cars must be parked in the designated areas. (See Camp Quarryledge representative for locations)
5. Campground Hazard Information and Disaster Procedures are posted in the lodge. These are to be presented to all camp participants upon the opening or each activity.
6. In accordance with Illinois State law, the use or possession of alcoholic beverages, tobacco, or drugs is strictly prohibited by anyone while at camp. NOTIFY THE CAMP NURSE OR DIRECTOR OF ANY PRESCRIPTION MEDICATION TAKEN BY A CAMPER. Medications must be in their original RX containers.
7. Possession of firearms is strictly forbidden including fireworks of any kind.
8. The Camp Quarryledge Board and Community of Christ are not responsible for any accidents occurring on the campgrounds.
9. According to Illinois State Law, there must be at least one person with a current "State Food Sanitation License" supervising the preparation, storage and serving of food. (See Illinois Public health Requirements dated December 14, 1994).
10. All trash must be deposited in trash containers. Containers are provided for paper and garbage. Before leaving the grounds, see that all trash and garbage have been properly disposed of into the outside dumpster near the kitchen door.
11. All furniture must be returned to its proper place, floors swept, vacuumed and mopped, rest rooms cleaned per instructions located in the specific restroom and everything put back in order again before leaving the grounds.
12. State Law requires that all campers wear footwear wherever they are on the grounds, for personal and health safety. This includes the recreation program.
13. It is expected that all staff and campers will treat the grounds and property of Camp Quarryledge with respect. Littering, marking or carving walls, trees, equipment, etc. is not acceptable at any time. Neither is pilferage, breakage or misuse beyond normal wear and tear.
14. The quarry, pump-house, and storage shed are off limits except to authorized persons.
15. All camp-owned vehicles and equipment (the tractor, mower, etc.) are off limits except to authorized persons.
16. No pets allowed on campgrounds! Not even on a leash or in a cage! Handicapped trained animals are permitted.
17. The director or group chairperson must ask the camp Quarryledge representative to check the campgrounds and sign the checkout form before the group leaves the grounds.
18. Open fire is only permitted in supervised, designated fire-sites. Candles are permitted, if used in a supervised setting only in the multi-purpose and dining area. Candles ok- per Karen in Risk Management 2/7/2006 3 p.m. (not in rooms, or not in places unsupervised).